

PUBLIC WORKS COMMITTEE MEETING

CITY HALL COUNCIL CHAMBERS

JUNE 24, 2019

MEMBERS PRESENT Jim Webber, Paul Deziel, Sarah Atkins Hoggatt

OTHERS PRESENT Michael Mroz

Roll call taken. Chairman Webber called the meeting to order at 5:00 p.m.

PUBLIC WORKS COMMITTEE MEETING MINUTES MOTION BY Deziel, second by Atkins Hoggatt to approve the May 13, 2019 Public Works Committee meeting minutes. MOTION CARRIED.

DISCUSSION AND POSSIBLE ACTION ON ALLEY RATINGS AND GENERAL PROCEDURES TO INITIATE REVIEW DRAFT POLICY FOR ALLEY IMPROVEMENTS Mroz stated this item was carried over from the previous Public Works Committee meeting to allow staff to collect data of the existing alley conditions and to include a general procedure for residents who would like to initiate an alley project. Noted a petition and waiver of special assessment were included with the procedures.

Mroz stated a rating of the alleys was done by staff and is based on the current Paser rating system used for streets. Noted a rating of 7-9 are the newer alleys; 5-6 are salvageable by mill and overlay and 2-4 ratings are considered a total reconstruction. Mroz stated based on the recent collection of data nearly 55% of the alleys need significant improvements.

The overall Committee recommends funding be requested in the 2021-2022 capital improvement budget for alley improvements. They also recommend implementation of the procedures for initiating an alley improvement to include a signed petition from abutting properties, review by the Public Works Committee. Mroz added that upon approval a funding source would then be identified, a public hearing scheduled and/or a waiver signed for special assessments associated with the project.

DISCUSSION AND POSSIBLE ACTION ON GENERAL PROCEDURES TO INITIATE A CURB AND GUTTER REPLACEMENT PROJECT Mroz stated this item was carried over from the previous meeting to initiate a curb and gutter replacement program. He noted that currently city staff has been making repairs to areas of sidewalk, curb and gutter on a as need basis.

Mroz provided a procedure for residents who request improvements to their curb, gutter and sidewalks. He suggested the requests to be presented to the Public Works Committee once a minimum of 300 lineal feet or more are received.

NEW BUSINESS: DISCUSSION AND POSSIBLE ACTION ON THE DISCONTINUATION OF PARKING ON COMMERCIAL STREET, EAST OF 2ND STREET, NORTH SIDE Mroz stated city staff has identified the area on Commercial Street, between 2nd Street and the east parking lot, on the north side to be hazardous due to cars parked on both sides of the street. He added the travel width is currently between 10-12 feet enough for one vehicle to travel.

Mroz recommended painting the curb line yellow and posting it No Parking this side of Street for the area which would allow a 20-22-foot pass for travelers. He provided a copy of a typical urban street roadway design which has a 24-28-foot street width.

MOTION by Deziel, second by Atkins to recommend to the Public Safety Committee that the four parking stalls on the north side of Commercial Street, eastbound to the parking lot,

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be discontinued and to that the curb be painted yellow and posted No Parking. MOTION CARRIED.

UPDATE: HUDSON URBAN FORESTRY Mroz stated Kellie Tuttle, Bluestem Forestry, is the consultant for the Emerald Ash Borer Strategic Management Plan. Tuttle attended the Urban Forestry Board meeting in June to discuss the plan that includes assistance with updating the ordinances and policies related to the Emerald Ash Borer within the city.

Mroz stated thirty trees were removed within the Heritage Greens Development as part of the Emerald Ash Removal program. Noted a total of 90 trees will be removed over a three-year time frame with replacement plantings in the fall. Mroz stated all property owners were informed of the removals and appeared to go smoothly.

PROJECT UPDATE Mroz stated the 2019 Street Maintenance contracts are signed and work will begin in the early Fall. He stated this includes crack filling in various sections of roadways throughout the city and applications of GSB-88 in Hudson Meadows and Heritage Greens.

Mroz stated the bid opening for the 2019 Storm Sewer repairs will be held on Thursday, July 11, 2019 and presented to Common Council on July 15th for approval.

Mroz stated TAPCO will begin the installation of the parking meter pay stations throughout the downtown. Noted city staff is assisting with the concrete anchoring part of the project.

Mroz stated engineers are in the process of collecting the data for the sidewalks and pedestrian crossings inventory. Noted the information is expected to be available near the end of August.

Mroz stated the streetlights are purchased for the Stageline Road Street Light Replacement project. He stated the Ad for Bids and bidding documents for the installation portion of the project are being worked on.

ITEMS FOR FUTURE AGENDAS Webber asked about the status of the radar speed sign at 5th & 6th Street. Webber also requested the Trail Inventory and Assessment be added to the agenda.

Deziel thanked staff for installing a sign for Webster Park.

The Committee recommended the next meeting be held on July 23, 2019.

MOTION by Atkins Hoggatt, second by Deziel to adjourn the meeting. 5:59 p.m.
MOTION CARRIED.

Submitted by,

Deb Andrews
Secretary